Convocation
August 18, 2021
Where are we at today...

• Today is August 18, 2021 and represents the 532nd day that Hawaii has been under an emergency order due to the pandemic.

• The first case of COVID-19 appeared on December 31, 2019, so it has been almost 600 days since the virus began controlling the globe.

• This morning’s report shows that Hawaii recorded 647 COVID-19 cases.
  • This is a 53% change over the last 14 days
  • Our positivity rate continues to hover between 7.5% and 8.0%.

• As of today, 61.5% of Hawaii residents are now vaccinated.
COVID-19 Pandemic Issues Will Continue to Impact Academics and Campus Operations
Vaccinate or Test

• Besides case counts, the biggest news for the University since the last CAC meeting has been the requirement for being vaccinated or regularly tested.

• UH senior leadership is working on passing 2 important policies.
  • For ease of explanation, they are:
    • Pre-FDA approval. "COVID-19 Vaccination and Testing Policy"
    • Post-FDA approval "COVID-19 Mandatory Vaccination Policy"

• These policies are going through union consultation. The System still expects to have these policies in place by Monday, 8/23
The Million Dollar Question…

How many people are we talking about?

• How many students?
  • A recent UH System survey shows that of those who responded, 93% are vaccinated. So, is the number that will have to be tested the remaining 7%, or
  • Is the number more along the lines of the statewide average of less than 60% of 18-29 year olds are vaccinated?
  • Our most recent data mine reflects that only 17.4% (255 out of 1,469) have uploaded their vaccine record?

• In any case, these are not small numbers.
  • 7% of our student body is 280
  • 40% of our student body is 1,600
  • How many times per week will these students come to campus?
  • This could effectively double or triple the total number.
Current Policy Implementation Issues

- Vendors/UH External
  - Lumisight Developer has to revise and update the app
    - Easily identifiable screens
    - Upload capacity for all users
    - Automatic/live update
  - Testing provider must be selected and contracted
    - Testing sites must be set up
    - Testing center must develop capacity to upload testing info

- Campus Implementation
  - Campus procedures developed
  - Procedures have to be created in uniformity with other campuses

- Penalty/Discipline
  - Student Conduct Code
  - Employee discipline guidelines
  - Again, uniformity is critical
Employees Please Take Note

• Since March 5, 2020, there have been 22 Emergency Proclamations, the most recent that the Governor passed adds the employee testing requirement.

As an alternative, State and county employees who do not, by August 16, 2021, provide proof that (i) they are fully vaccinated for COVID-19; (ii) have completed a single-dose vaccine; or (iii) have completed the second dose of a two-dose series shall be subject to regular COVID-19 testing and may also be subject to restrictions on official travel. The testing shall occur either once or twice per week, at the discretion of the relevant State or county department, office, or agency. The location of free testing sites can be found on the COVID19 State of Hawaiʻi Portal (https://hawaiicovid19.com). State and county employees not tested at a free testing site shall be responsible for any testing costs.
Employees Please Take Note

• State and county employees who provide proof after August 16, 2021 that they are fully vaccinated will no longer be subject to regular COVID-19 testing.
How Can We Help?

• Upload your information to your LumiSight App.
• Spread the word:
  • Inform your co-workers
  • Encourage/ask students who are continuing in the Fall to:
    • Get vaccinated if they haven't yet and
    • Upload their vaccination card to the LumiSight app.
• This will help us answer the big question of HOW MANY individuals will have to be tested regularly.
Timing and Implementation

• There is a strong possibility that the University will not have the “UH Vaccination and Testing” policy in place by the first day of instruction, August 23, 2021.

• There is also the likely possibility that the campus will not receive guidance from the system on student or employee check-in procedures or processes. This will likely be delegated to the campus. And, as mentioned previously, the campus CANNOT develop plans until the capability and capacity of the testing vendor is known.

• Accordingly, campus leadership is requiring that the first week of classes be held online, including those programs and disciplines that are usually taught in person.
Campus Pandemic Rules

These rules have been created based upon the State’s, and O’ahu’s current COVID case count and the level of community transmission. We expect that these rules and others like them will remain in place through the Fall semester or until progress in our fight against the virus can be made once again.
1. Effective August 16, 2021, **there will be a pause on the approval of all external facilities requests for our buildings.** Organizers for events taking place in outdoor spaces (for both internal and external events) are responsible for developing a risk mitigation plan. This plan must include check-in via LumiSight UH, or incorporate the use of a detailed contact tracing form, and include specific plans for monitoring mask-wearing and social distancing.

2. Effective August 16, 2021, **eating with others indoors, including in break rooms, kitchens, meeting spaces, and study areas, is temporarily prohibited. We kindly ask that you eat at your desk away from others or take your meal/snack outdoors.** Of course, if you are eating outdoors with others please ensure that there is adequate space between people. When eating with others outdoors, we strongly recommend that you put your mask back on after you're done eating.
3. Effective August 23, 2021, all employees, students, and visitors to the Kapʻiolani CC main campus and CIP campus are required to log in to LumiSight to do a health check and provide either proof of vaccination or a negative COVID-19 test result.

4. Mask wearing rules remain in effect. **While indoors, masks are required, regardless of vaccination status, unless you are working in isolation or more than 6 feet apart from others.** The CDC’s current recommendation is that both vaccinated and unvaccinated individuals wear masks indoors in regions with high COVID-19 cases (such as Hawaii currently is), citing the severity and spread of the delta variant as well as unknowns about transmission.

5. Rules related to gathering remain in effect. **We ask that you minimize gathering and congregating in common areas indoors.** We are exempt from many pandemic rules and laws, but we will do our best to reduce congregating and gathering.
Interim Check-In Procedures

These procedures have been drafted in the event there are no clearer answers before the start of school on 8/23. Procedures will change if, and when, the policies are passed and a vendor is selected. Once a testing vendor is chosen and we know their capacity and capability, we will develop more "permanent" plans, at least for the Fall 2021 semester.
Interim Check-In Procedures

1. Students and employees are required to be vaccinated or to have a current negative COVID-19 test result and to check-in with LumiSight when they come to campus. Their health status can be verified via LumiSight.

2. If a teacher/supervisor/manager opts to check employees or students in, they should first ask to see the individual’s LumiSight record on their phone or through a hardcopy that the unvaccinated individual is responsible for printing.

3. Unvaccinated individuals must provide proof of COVID-19 vaccination or a current negative COVID-19 test result. To be considered current, a polymerase chain reaction (PCR) test must have been taken within the last 7 calendar days or an Antigen test taken, within the last 2 calendar days.
4. Students and employees who are not vaccinated and cannot provide a current negative COVID-19 test result are not allowed on campus.

5. In any situation where a student or employee does not comply, security(x9900) may be called to escort the person off-campus. If a student does not comply, the teacher shall report this to the Vice-Chancellor for Student Affairs. If an employee does not comply, the supervisor/manager shall report this to both the individual’s respective Administrator and the Vice-Chancellor for Administrative Services.
Other Issues
Telework Policy

• The COVID-19 Telework Policy is remaining in effect for now (per announce email on 8/5/21)
  • Any employee who is on a telework plan MUST submit a form on a regular basis, as agreed upon by their supervisor. This period should be no longer than one-month increments.
  • Employees on an approved Telework plan should continue to input their leave into the online leave system as “Telework Leave”
• To ensure clarity for the WFH policy, UH System has added: “All UH employees must work within the State of Hawaiʻi, except during approved out-of-state travel. Any requests to work outside the state must be approved by a University Officer, after consultation with the Office of General Counsel.”
• Although the Telework Policy remains in effect, all campus offices are to remain open and properly staffed.
Interim Guidelines (DRAFT)

• **UH Interim Guidelines** (DRAFT) were released on August 2, 2021. No announcement was made by the system.

• Guidelines already have to be revised based upon the policies being discussed right now

• In process of updating our own campus guidelines (Ver 3), waiting until the “dust settles” since changes to the System guidelines will likely occur
Interim Guidelines (DRAFT)

• Major Changes:
  • Social Distance has been reduced from 6 to 3 feet*
    • With exception of 6 feet for instructor to student distance
  • Quarantine period has been reduced from 14 to 10 days
  • Mask requirement for outdoors has been removed*

• New Requirements:
  • UH expects all buildings and offices to be open for full, in-person services during normal business hours by July 6, 2021
  • Hand sanitizer requirement prior to entering any vehicle

*May change based upon current conditions and factors
Important Revision to Campus Guidelines

• The **DOH will no longer be performing contact tracing** for most COVID-19 cases.
  • DOH is asking medical providers to ask their **patients to notify their contacts**.

• **IF an infected individual is on campus**, **campus administration will ask the infected individual to identify their “close contacts” while on campus**.

  • “**Close Contact**: Someone who was within 6 feet of an infected person for a cumulative total of 15 minutes within a 24-hour period.”
    • Mask use is not considered when defining a close contact.
    • There are exceptions to this definition for K-12 classrooms only.

• Campus Administration will also ask:
  • Who on campus they have been around & How long they were around them
  • Where they have been, when they were there, & how long they were there
Pandemic Cleaning Procedures

COVID-19 has brought many challenges and changes to the campus, including janitorial services. Below is a summary of changes to our cleaning routines:

- **Restrooms** will be cleaned and disinfected 2x per day
- **Classrooms** will be disinfected 1x per day either at the end of the day or in the morning before classes begin
- **Classroom cleaning supplies**, such as wipes or disinfectant spray, will be checked 1x per day and refilled by Auxiliary Services staff
- **Shared interior spaces** (such as ‘Ōhi‘a 1st floor, ‘Iliahi 1st floor, etc) will be disinfected 1x per day
- **Handrails and high traffic door handles** will be disinfected 2x per day
- Operations staff will **no longer enter offices to clean** unless there is a facility issue that needs to be addressed AND there is explicit approval from the occupant(s).
Recommended Practices for Offices/Programs

• If you haven’t yet, offices and programs, particularly those that are high traffic programs/offices, should post signage within their areas.

• Develop an office plan that includes a cleaning schedule for high touch areas, such as counters, cabinets and door handles, and ensure that cleaning tasks are assigned and performed regularly.

• Avoid sharing office supplies and equipment and minimize multiple people touching paper documents.

• For employees who contribute to kitchen items, consider eliminating reusable items (flatware, dishes and cups) and cleaning tools (sponges, brushes, towels) and replace with single use options. (Please see recently passed interim rules when it comes to kitchen and breakroom use)
Recommended Practices for Offices/Programs

• Bring and use your own water flask/container.

• Remove high-touch items such as magazines, common pens, etc. or integrate a sanitizing routine into office operations. For example, if pens are needed for customer service purposes, rotate through pens and disinfect them at the end of the day.

• Ventilate office spaces regularly by opening windows to allow fresh air to flow throughout the space for 15-20 minutes.

• Avoid using break rooms (see recently announced interim rules), having unnecessary visitors in the workplace, and having office gatherings.

• Conduct meetings electronically whenever possible, even when working on campus. If face-to-face meetings are necessary, keep participation to fewer than 10 participants and enforce social distancing and face coverings.
Above All...

Wear Your Mask Properly!!!
We are nearly 600 days in to this thing…

Tense situations between people

Always changing variables and not a lot of answers

Stress Health
Take care of yourself 😊
Be Well, Stay Safe and Have a Great Semester