AGO Meeting Minutes  
Monday, December 9, 2019  
1:00-2:00 p.m.  
‘Ilima 202A

Attendees: Candy Branson (Faculty Senate Chair), Dessa Lyn Millon (Student Congress President), Dacy Amond (Student Congress Secretary), Shannon Sakaue (Student Congress Advisor), Kapulani Landgraf (‘Aha Kalāualani Kīpu), Craig Spurrier (Staff Council Chair), Louise Pagotto, (Chancellor) and Joanne Whitaker (notetaker).

Approval of Minutes from the AGO meeting on November 14, 2019

Kevin Andreshak motioned to approve, Kapulani Landgraf seconded.  
**Action:** The minutes were unanimously approved with one amendment.

Span and scope of committees

There are committees such as the budget committee that exist as committees in the AGOs and as a campus-wide committee. For campus-wide committees such as the budget committee, the representatives should bring information back to the Faculty Senate so there can be discussion and a vote, when necessary.

The Lecturer Evaluation policy is primarily a Faculty Senate issue although the processes were vetted in CAC with a task force to incorporate feedback from areas such as HR. The policy needs to go back to the Faculty Senate Evaluation committee, who will submit their recommendation to the Faculty Senate. Candy requested a formal Action Request for K 9.104, Lecturer Evaluation Procedures Policy. This may delay the vote in CAC to March.

- At the last AGO meeting, Staff Council felt the Faculty Senate DE committee was overstepping and not including staff in their decisions. Some Staff Council committees overlap with Faculty Senate. Staff provide support for DE. When decisions impact staff, they would like a voice or create a campus committee to bring various concerns together to discuss.
- If administration creates task forces without discussion, it doesn’t seem transparent.
- Students could be involved in more committees especially when discussing processes. All the people along the process should have input. Students already participate in some Faculty Senate committees.
- Anyone is welcome to the Faculty Senate meetings. Would the chair of Staff Council like to attend the Faculty Senate meetings when agenda items affect them? Should the DE committee include a staff member?
- Another perspective is that Faculty Senate meetings are only for faculty because they represent the faculty. Committees are for faculty to keep the focus on faculty. If we open committees up,
would it be a campus-wide committee? Staff feedback and input could be welcomed as long as they do not have a vote.

**Action:** The AGO group will discuss further to better align committees, especially when similar committees exist in different areas on campus. We can learn about each other’s processes and committees and see where there are intersections.

**Action:** The Chancellor requested a list of each AGO’s committees for discussion at subsequent meetings.

**Midpoint Reflection**

**Are you where you want to be?**

**Student Congress**
- They need to do more to let students know about Student Congress.
- Need more opportunities for “snack and chat”.
- They had a formal assessment at the last general meeting and are going to discuss the results after finals.
- Are clubs part of Student Congress? More clubs are starting in the spring. The new Student Activities coordinator met with club advisors and convenes orientations with the clubs when they begin to ensure they are ready to go and that their charters are in place. Every club has an advisor.

**Faculty Senate**
- They are in the process of working on a response to the Chancellor to establish a more consultative process moving forward.
- A new curriculum process is being proposed.
- The General Education and Curriculum committees are working together to create a map.
- Faculty Senate also did an evaluation. Faculty don’t know what Faculty Senate is doing. Need to communicate more with faculty on subjects such as TEs.

**Staff Council**
- They are meeting every other week instead of once a month.
- New social media for staff - Facebook and Instagram.
- Jamie Miyashiro has introduced new events.
- Staff are concerned on how to cover the services that are needed.
- They may lower the number of the Staff Council in the leadership team.
- The Staff Council ADA committee is active. They launched the Website Advisory Council.
- They want to do more with Sustainability.

**‘Aha Kalāualani**
- They accomplished a lot this semester.
- There is an emotional toll regarding Mauna Kea and the students.
- Planning for Spring - they are thinking of a theme for the spring semester for professional development and campus.
- They need to improve communication.
Discussion

- How do we get communication out? Email, news bulletin, CAC, UH Broadcast? There are a lot of emails.
- Should we use the campus activity period (Mondays at 12:15) even though some classes are scheduled at that time? Should that time be more of a time to communicate with the campus, a time for announcements?
- Let’s look at the different avenues we use to get our information out. Do we have too many places to communicate?

Action: The AGO group will discuss improving communication.

What’s on your mind?
- The PAIR process will be starting soon.
- The new Vice President for Community Colleges is Erika Lacro.