Kapiʻolani Community College
Hawaiian, Asian, and Pacific Issues (H) Focus
Instructor-based Designation Proposal

Because approval may be given to an instructor and course combination, each instructor teaching a course must submit a proposal. Once approved, your section(s) will be designated as satisfying the H Focus requirement for three years. At the end of the approval period, the designation can be renewed.

Deadline for Spring 2020 Designation: September 23, 2019

1. What type of application is this?
   - □ New designation: See page 3 for required documents
   - □ Renewal of designation: See page 3 for required documents

2. Please provide class information.
   - Subject:
   - Course #:
   - Section #(s): (if known)
   - Cross-listed subject:
   - Cross-listed course #:
   - Cross-listed section #(s):
   - Course Title:
   - # of credits:
   - Mode(s) of instruction:

3. Signatures (required):
   - Instructor’s printed name: __________________________ Signature: __________________________ Date: __________________________
   - Division/Department Chair’s printed name: __________________________ Signature: __________________________ Date: __________________________
   - HAP Board Chair’s printed name: __________________________ Signature¹: __________________________ Date: __________________________

Send this form (hardcopy with signatures) and the requested information (via email) to:
Lisa L. Kanae
Chair, HAP Focus Committee
Kalia 101
Email: lkanae@hawaii.edu
Phone: 734-9151

¹ Once this Application Proposal has been approved by the HAP Board, the Chair indicates agreement with a signature.
HAWAIIAN, ASIAN, AND PACIFIC ISSUES

Student Learning Outcomes
To fulfill the Hawaiian, Asian, and Pacific Issues Focus requirement, a course must produce the following learning outcomes. By the end of the course, the student will be able to:

• Explain the intersection of Native Hawaiian issues with Asian and/or Pacific Islands issues.

• Analyze issues using the conceptual and ethical frameworks and practices of the cultural perspectives, values, and world views of the Indigenous peoples of Hawai‘i and the Pacific and/or Asia.

• Integrate the histories, cultures, beliefs, arts, social, political, economic, or technological processes in their analysis of Hawai‘i, and the Pacific and/or Asia.

• Demonstrate respect and empathy as defined by the Indigenous peoples of Hawai‘i and the Pacific and/or Asia in interpersonal and intergroup relationships.

Explanatory Notes
• When requesting an H designation, the applicant should submit a set of statements on a separate page, pointing out how the course specifically addresses the learning outcomes. A single, focused paragraph with some specific examples for each learning outcome is usually sufficient.

• The concept of intersection of indigenous Hawaiian culture with either or both of the other two regions is key. A course exclusively about Hawai‘i, Oceania, or Asia is not eligible for an H designation. A course that does not include relationships with indigenous Hawaiian culture is not eligible for an H designation.

• The course design must include indigenous voices and perspectives from all areas of intersection. These could be represented through publications, videos, guest speakers, or field trips, for example.

• A proposed method of learning outcome assessment must be included. It must show how the instructor proposes to assess whether or not his or her students have met the HAP SLOs.

Before you submit your HAP proposal, make sure the following are included:

| Signatures—instructor and department chairperson (all applications) |
| Answers to the HAP Focus questions (new applications only) |
| Annotated syllabus (new and renewal applications) |

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New Designation:
Please answer the questions below for a new H Focus designation (i.e., you have never submitted a proposal and received approval to teach the class with an H Focus). The information will allow the H Focus Board to determine whether your class meets the H Focus SLOs (above). You will be contacted if clarification is needed. Please include your name and course on each page that you submit to the Committee.

1. Explain how the course will achieve each of the HAP Student Learning Outcomes. (A single, focused paragraph with some specific examples for each learning outcome is usually sufficient.)
2. Explain what indigenous voices and perspectives are included in the course design. (These can be represented through publications, videos, guest speakers, or field trips, for example.)
3. To give the Committee a sense of the overall design of your course and its relationship to the SLOs, provide a copy of the syllabus with a list of the activities or assignments to be used to assess the HAP SLOs in the course. The course syllabus should also contain a list of the HAP SLOs in addition to the course competencies.

Renew a Designation:
Please provide the requested information to renew your H Focus designation (i.e., you previously submitted a proposal and received H Focus approval). The information will allow the H Focus Committee to determine whether your class still addresses the HAP SLOs (listed above). You will be contacted if clarification is needed. Please include your name and course on each page that you submit to the Committee.

1. Submit a syllabus with a list of the activities or assignments to be used to assess the HAP SLOs in the course.
2. Submit an assessment data summary that clearly indicates how the students achieved the HAP SLOs and which assignments and activities provided the evidence you used to generate the summary.