Chancellor’s Administrative Staff Council  
Monday, October 1, 2018  
2:30 p.m. – 4:30 p.m.  
‘Ilīma 202A  
Facilitator: Louise Pagotto

Administrative Staff Members: Brian Furuto, Carol Hoshiko, Brenda Ivelisse, Susan Kazama, No’eau Keōpūhiwa, Aaron Koseki, Nāwa’a Napoleon, Louise Pagotto, John Richards, Joanne Whitaker

Members Absent: John Richards

Guests:

Previous Meeting Notes

Approval of Minutes
The meeting notes for September 24, 2018 were approved with amendments.

New Business

Budget – Louise P.
- Discussion on the details of the budget reduction plan
- Discussion on the current vacancy report
  - Action: Each unit is to prioritize their vacancies as well as adjust their budget allocation or FY18 actual. Submit to Brian by Wednesday, October 10.

SSP Lead Measures – Louise P.
Tabled until next meeting.

CCA Leadership – Louise P.
Tabled until next meeting.

Oli for Accreditation Visit - Nāwa’a Napoleon
Tabled until next meeting.

Admin Updates
- Ask Me Anything (AMA) session on the current budget is on Thursday, October 11.
- The 2nd Accreditation Prep Event last Friday, September 28 was a success.