memorandum

June 14, 2018

To: Chancellor’s Advisory Council

Subject: Professional Development Funding from RTRF

In a memo dated December 1, 2017, I disseminated the FY 18 Research and Training Revolving Fund Allocation (RTRF) Plan. In this plan $106,205 was allocated for professional development. Currently, we have spent $147,201 on professional development, which is $40,996 over the allocated amount.

The level of funding from RTRF and the ability to carry over unspent RTRF funds from the prior fiscal year are not guaranteed. Therefore, I am asking for a moratorium on professional development requests from the RTRF account until we are informed of our allocation from the UH System. We typically receive this notice from UHCC VP’s Office in September/October.

Professional Development funds are available from other sources such as the Faculty Professional Development Funds, the Staff Professional Development Funds, Title III Consortium fellowships and the Student Success Council Professional Development Funds.

Louise Pagotto
Chancellor