Previous Meeting Notes

Approval of Minutes
The meeting notes for May 29, 2018 have been approved.

New Business

Workforce Development and Destiny – Scott Murakami
Discussion on the current workforce outlook for the next 3 years via reports created by Destiny.

- 3-year Enrollment and Revenue data, across 7 campuses (2015-2017)
  - Total Enrollment – 15,393
    - Workforce Enrollment – 60.26%
  - Total Revenue - $3.9M
    - Workforce Revenue – 73.63%
- 3-year Enrollment and Revenue data by Workforce Subject, across 7 campuses (2015-2017)
  - Top 3: Trades, Health & Business
- Initial data suggests:
  - Occupations that require licensure and certification
    - Social Workers; Medical Assistants
  - Occupation required by the State of Hawai‘i for retraining
    - Personal water craft safety training; Journey worker required 240 hrs education requirement; OSHA recertification
- KCC 3-year Workforce Training Unique Headcount Enrollment and Revenue data (2015-2017)
  - Enrollment (highest): Health, Business & Culinary
  - Revenue (highest): Health, Hospitality & Business
- Opportunities for KCC (2017-2020 Industry Projection)
  - Accommodation and Food Services
  - Health Care and Social Assistance
  - Retail Trade

RTRF Professional Development
- Brandon Marc Higa and Linda Duong – approved, pending additional information from Title III

Vacancies – Kelli Brandvold
Current vacancies were discussed.
CTE Civil Rights Review – Louise P.
Action: Joanne to schedule a special meeting before June 19th (report deadline) with Raphael Lowe and Leigh Dooley to follow up on the recommendation checklist.

Admin Updates
- The Culinary transition is progressing quickly and going well.
- A suggestion was made to discuss the book, “The 4 Disciplines of Execution”, at the next admin retreat.
- The memorial service for Jan Yoshioka will be held at the Mililani Memorial Park & Mortuary on June 12, 2018 at 5:00 p.m.
- Carol distributed an evaluation completed by the Cont. Ed. dept. relating to the ADKAR model.