Chancellor’s Administrative Staff Council
Monday, March 12, 2018
2:30 p.m. – 4:30 p.m.
‘Ilima 202A
Facilitator: Louise Pagotto

Administrative Staff Members: Brian Furuto, Carol Hoshiko, Brenda Ivelisse, Susan Kazama, No’eau Keōpūhiwa, Aaron Koseki, Nāwa’a Napoleon, Louise Pagotto, John Richards, Joanne Whitaker

Members Absent: Carol Hoshiko, Brenda Ivelisse and No’eau Keōpūhiwa

Guests: Annie Keola Thomas

Previous Meeting Notes
Approval of Minutes
The meeting notes for March 5, 2018 were approved with amendments.

New Business
Native Hawaiian Culture and Values – Annie Keola Thomas

Journey to ‘ūniki: Gathering stones, Becoming a stone – Annie has danced hula from age 9-15, rejoined about 6-7 years ago at Hālau Mōhala ‘Ilima with kumu hula Māpuana de Silva, located in Ka‘ōhao (Lanikai), Kailua. She is a haumana (student), currently studying ‘ūniki as ‘ōlapa (dancer of the hālau). ‘ūniki is a ceremony of graduation that marks successful transmission of knowledge from kumu to haumana, teacher to student. A body of knowledge passed down from one generation to the next. In the hālau, it is the presentation and understanding of hula, mele dance and songs, and the tradition of kumu of my kumu. An inspiring quote from Annie’s kumu hula's husband and Hawaiian scholar, Uncle Kīhei de Silva:

An ‘ūniki, a real ‘ūniki, marks the successful transmission of a traditional body of knowledge. An ‘ūniki is built of old stuff passed on in the old way, one step at a time, the foundation first, then the house. An ‘ūniki says: “These hula, these dances of my teacher, my teacher's teacher, and the teachers before them, have again been learned as they were taught. They live -- teachers and dances -- for yet another generation.”

An ‘ūniki, a real ‘ūniki, makes a small stone of you. A stone placed on the edge of a mat. A stone tied to the bottom edge of a fishnet. You help to hold things down, keep them in place when the wind rises or the current tugs. - Kīhei De Silva

Values/ideas learned through hālau and hula, in contrast to a western educational setting:

- Access to information
  - All should be able to access knowledge whenever they want and it should be readily available at all times.
  - For students, it is reasonable for them to know what their SLOs are so they know what they will learn prior to enrolling in the class.
  - In hula, the kumu knows what is going to be taught, but not the students. A quote by kumu hula, “Hula isn’t a supermarket where you pick and choose what you want to do and what you want to teach. You have to teach it at the right time, to those who are ready, and you have to teach it the way it was given.” Only certain students, when they are ready, will learn to dance with an ipu heke (two gourds joined together) or puniu (knee drum). In her hālau,
students earned the right to make a lei hulu (feather lei). It is up to the kumu to decide when you are ready. You don’t know until she tells you you’re ready.

- By observing, one learns
- Method of learning as an oral transmission of knowledge

**Feedback on Campus Issues – Louise P.**
In result of the CCSSE, the KCC team consisting of the Chancellor, VCAA, VCSA, Student Success Coordinator, and Institutional Analyst are participating in a second project focusing on areas needing improvement, such as part-time and Native Hawaiian students, and campus culture. In consultation with a coach from CCSSE, this project will create a mechanism for feedback from use of focus groups on campus that would be facilitated by an outside source and maybe even outside the UH system. The campus will be asked to describe the characteristics they would expect in a facilitator; then the AGOs will be asked to submit a list of names of qualified people for the team to select from and to work with over the summer so that the facilitator can engage focus groups in the fall.

**UHCC Marketing Campaign – Louise P.**
The campus has been asked to identify 10 programs to be promoted via the UHCC marketing campaign.
- Medical Laboratory Technician
- Medical Assisting
- Culinary Arts
- Physical Therapy Assistant
- Legal Education (Paralegal)
- Information Technology
- New Media Arts
- Dental Assisting
- Culinary Arts – Advance Professional Certificate
- Emergency Medical Technician

**PELP – Louise P.**
Admin discussed and ranked the PELP nominees.

**Administrative Services Update – Brian F.**
There are several major projects, part of the Johnson Control phase II contract, beginning on March 26 in Culinary Arts.

- Currently, approximately 2.7% of our power comes from PV panels on the Lama Library.
- Our campus goal is to cut fossil fuel consumption by 74% by implementing the following:
  - Installing solar shade structures in Lot E (next to Olapa), Lot D, and several portions of the dirt slope between upper and lower campus.
    - Work started today as samples were taken to test for stability. Actual work will begin in August.
    - Creates 1 megawatt of power.
  - Window filming on Ka’Ikena and Tamarind rooms in the ‘Ōhelo building and ‘Ilihia 2nd floor windows. (The campus has the capacity to add 2 more buildings.)
  - Brand new transformers.
  - Web-controlled interior lighting.
- In a UH survey, KCC identified sustainability as the most important.
- Brian will share new brochures when available.
On March 14, primarily lower education will do a walkout at 10am. Brian discussed planning with Ish and Shannon from Student Congress.

**RTRF Prof Dev**
  - **Action:** Brian needs to confirm that students can be supported with RTRF.

**Admin Updates**
- There will be an ARF Town Hall on March 23 from 10am-12pm and location is to be determined.
  - **Action:** Brian will work out the details with AGOs.